



Call for the assignment of internship periods abroad Erasmus+ International Student Mobility

Academic year 2026/27

Provisions relating to the mobility period

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All information related to this call for applications will be published and constantly updated on the [University website](#).

Communications to candidates and successful candidates will be sent exclusively to their **University e-mail address**. Candidates, and subsequently the selected students, are therefore required to frequently consult the website and their University e-mail box.

Safety provisions

It should be noted that, if the Ministry of Foreign Affairs and International Cooperation advises against travel to the destination or if the University of Pavia, after consulting the parties involved, considers it unsafe to send/stay students in mobility at the destination, the mobility period may be suspended, modified, interrupted or cancelled.

Requirements for the start of the mobility period

To start the mobility period, the student must:

- **be regularly enrolled**¹ at the University of Pavia for the academic year 2026/27 (enrolment will be verified before the start of the mobility period). You will not be required to register for 2026/27:

¹ Those who have paid university fees and contributions for the academic year 2026/27, will not be in a position of "under condition" or "hypothesis" and, if not from the EU, in compliance with the residence permit will be regularly enrolled. The candidate will be able to verify the regularity of his/her enrolment through the [Reserved Area](#)

- those who will carry out the traineeship in the first semester and obtain the degree by March/April 2027
- those who plan to obtain the degree by March/April 2027 and carry out the traineeship later (the traineeship must be completed within 12 months from the date of graduation, and in any case no later than 30 September 2027)

- **not benefit in the same period from a European contribution** provided for by other programmes or actions funded by the European Commission or from a scholarship under other international mobility programmes of the University and/or equivalent to those of the University (e.g.: PNRR scholarships that provide for international mobility)
- **not have already reached the maximum number of total mobility months allowed** for the study cycle in which he/she will be enrolled during the planned mobility period²
- **be assigned a number of months that**, added to any Erasmus periods previously taken, **does not exceed the maximum total duration** of the mobility allowed for the study cycle.

Mobility is not allowed in the case of "conditional registration" or "hypothetical".

Before the start of the mobility period, the student must:

- have obtained the approval of the Learning agreement (contract that provides for the activities to be carried out at the host institution and recognized upon return to Pavia)
- sign the Mobility Agreement (contract that regulates the mobility period and financial contributions)
- have entered their bank details in the [Reserved Area](#) according to the instructions provided by the International Mobility Unit.

Internship activities eligible during international mobility – Degree Programmes in Medicine and Surgery (Golgi and Harvey)

Only the following educational activities are eligible:

- curricular internships;
- Practical-Evaluation Internship (TPV) in the Medical and/or Surgical area for students who meet the requirements;
- preparation of the final thesis.

During the mobility, the student can carry out internship activities **only for the credits provided for in the study plan of the current academic year**, i.e. not yet completed at the time of application and completion of the Learning Agreement, before departure. The student must therefore opt to carry out the internship of the current year (partially or entirely) at the foreign institution instead of in Italy.

Students in the **third and fourth year** can carry out an internship abroad **exclusively in the departments associated with the disciplines provided for their year of course**, as indicated in art. 2 of the Regulations for professional internships in Medicine courses (Golgi and Harvey). For the complete list of departments available for each year, please refer to the **Information on internships** published on the faculty website (attachments 1, 2 and 3).

Students in the **fifth and sixth years** can request the recognition of internship activities carried out abroad **as part of the credits related to the preparation of the final exam**, up to a maximum of **12 credits**.

Useful information for departure

² Erasmus+ allows you to carry out different mobility periods for each cycle of study. A total of 12 months of mobility is allowed for cycles I (three-year degree), II (master's degree), III (doctorate/specialist school) and a total of 24 months for the single cycle

Entry rules for the host country

The possibility of undertaking the exchange is always subject to the issuance of an entry visa in the country of destination (a practice that must be followed personally and well in advance of the date of departure).

The student must make sure that his/her **identity card or passport** and possibly the **Italian residence permit are valid for the entire mobility period**.

If you are travelling outside the EU and to non-EU countries, you need a **visa for entry**: to obtain it, you must apply in time to the diplomatic representation (Embassy or Consulate) of your country of citizenship in the country of destination.

Before leaving, it is advisable to consult [Viaggiare Sicuri](#) and read the information released by the [Ministry of Foreign Affairs](#) on the country of interest and visa indications.

Non-EU citizens will have to collect the necessary information in advance and obtain the documents that will allow entry and stay in the country of destination: the legislation and regulations governing the immigration of non-EU citizens in the various countries are different and linked to the nationality of the participants in the mobility.

It should be noted that, to obtain a visa, some countries require students to certify the availability of financial means. The minimum amount is variable and sometimes higher than the total amount of mobility contributions. The International Mobility Unit is available to provide the necessary documentary support for students who need to apply for an entry visa, but the costs and management of these procedures are entirely borne by the student.

Health Care

The student must independently inquire about health care in the host country, by contacting the ASST or diplomatic representations.

For European citizens who will carry out mobility within the Union, basic health insurance coverage is guaranteed by the [European Health Assistance Card \(T.E.A.M.\)](#) which allows access to the necessary health services during the temporary stay under the same conditions as for citizens of the host country.

However, it is necessary to check how to access health services and purchase prescription drugs in the country of destination.

Non-EU citizens are required to verify, before departure, at the consular representations of the country of destination, the required health insurance requirements.

For periods of mobility to countries outside the European Union, it is strongly recommended to take out **private health insurance** that covers the entire duration of the stay, to be activated through an insurance company or a specialized agency³.

For detailed information on each country, consult the [Ministry of Health](#) website and search for your destination using the Ministry's interactive guide "[Se parto per](#)".

Where we are in the world

If you are leaving for a mobility, you must register on the "[Dove siamo nel mondo](#)" website, managed by the MAECI Crisis Unit, clearly indicating the required data: name, city/country, destination office, updated contact details and period of stay.

³ Non-EU students enrolled and dependent on the National Health Service (SSN) cannot use the EHIC in Iceland, Norway and Liechtenstein, as it is not provided for by current EU legislation (EC Regulation 859/2003). They are therefore invited to contact their Local Health Authority (ASL) in any case. Non-EU students not enrolled in the SSN must have adequate health coverage also for mobility in the EU

Accident and liability insurance

Throughout the period abroad, participants in the mobility automatically benefit from insurance coverage for accidents and civil liability by the University of Pavia.

Residents in the medical field are covered limited to carrying out teaching and research activities.

Mobility period

The period must be carried out **between 1 August 2026 and 30 September 2027**.

During the mobility period, it is not allowed to graduate or obtain the qualification for which one is enrolled in Pavia, nor to transfer to another university.

Students who **intend to graduate/obtain their degree at the end of the mobility period** must complete the period on time, agreeing in advance on the duration and deadline with the Coordinator for International Mobility of the belonging study area and with the International Mobility Unit, to allow the completion of their career with the recognition and registration of the activity carried out; in the absence of these requirements, he/she will not be able to graduate/obtain the degree.

During the mobility period, **the student must continue to fulfil his/her duties towards the University of Pavia**: pay the tuition fees and contributions for the 2026/27 academic year, fill in the annual study plan, comply with the obligations and deadlines indicated by the Student Secretariats.

Long-lasting mobility

The traineeship period may last **between 2 and 12 continuous months**, based on what has been agreed with the host institution.

Students who interrupt their physical stay abroad before two months without a valid and proven reason will have to return the full amount of the contribution. Only in the event of interruption due to serious reasons or force majeure⁴, adequately documented, the Erasmus+ National Agency will express its opinion on the possible confirmation of the scholarship for the days/months of internship actually carried out.

Any period of closure for holidays of the host company must not be counted towards the achievement of the minimum period of stay of two months.

Virtual mobility periods are eligible, if allowed by the host institution: the virtual mobility period, if any, must in any case be added to the physical mobility days and must not be calculated for the purpose of reaching the minimum duration of two months.

Short-term mobility for PhD students

Under the Erasmus+ programme, **PhD students**, in addition to long-term mobility, **have the opportunity to carry out short-term physical mobility periods abroad**. Physical mobility must be between **5 and 30 continuous days** and no interruptions are allowed. You can enrich physical mobility by adding a virtual component. Mobility aimed at participation in congresses/conferences/etc. for any reason is not eligible under this call.

Extension of the mobility period

If the student, after starting the mobility period, needs to extend the period to complete or integrate the activities provided for in the learning agreement, he/she can request an extension.

The authorization for the extension will be granted only after acquiring the approval of the host institution and the Coordinator for international mobility in Pavia, but it may not give rise to automatic economic coverage of the same. The total mobility period, including extension, may not exceed 12 months during the academic year 2026/27

⁴ Serious cause or force majeure means "an unforeseeable cause or an event beyond the control of the beneficiary and not attributable to his or her error or negligence, for example a national general strike in Higher Education Institutions, a natural disaster, etc."

and may not extend beyond 30 September 2027; combined with any previous mobility periods carried out in the same cycle of study, may not exceed the overall limit of the mobility months allowed for that cycle.

Financial contributions

Mobility grants are not intended to cover all the costs of the period of traineeship abroad but only constitute **partial support** for the costs incurred by the student.

The mobility scholarship covered by this call is:

- **compatible with other scholarships and/or contributions provided by other funding bodies and/or scholarship providers.** The beneficiary is in any case required to check with the latter the compatibility of the Erasmus+ contribution with any other contributions requested/received. The International Mobility Unit does not have this information and therefore refers to the competent bodies;
- **not compatible** with additional EU funds disbursed for the same purpose.

Students enrolled in PNRR research doctorates and specialisation schools will be able to benefit from the EU contribution after verification with the International Mobility Unit, the Research Unit, and the Specialisation Schools in the Health Area Unit of any cases of incompatibility.

In any case, the student's responsibility to verify the possible cumulation of the other benefits received remains unaffected.

It is possible that the available funds are not sufficient to allocate financial contributions to all students in the ranking.

The financial contributions provided for in this call are financed by funds from different sources, in particular funds from the European Union and national funds from the Ministry of University and Research, each characterized by specific overall amounts, allocation criteria and restrictions on use. In consideration of the plurality of sources of funding and the related management methods, the allocation of contributions may take place according to different types and methods, without this implying, in any case, the right to a uniform economic treatment or to the automatic equalization of contributions among the students who have been awarded.

The allocation of funds is also to be considered subject to the approval of the funding by the European Commission and the Ministry of University and Research, which are communicated:

- From the Erasmus+ National Agency: starting from June 2026
- From the Ministry of University and Research or University: starting from November 2026.

The current provisions could, therefore, undergo changes in the coming months.

The financial contributions available are made up of the following items:

- ITEM A.1 (long-term mobility): Monthly European contribution based on the country of destination
- ITEM A.2 (short-term mobility for doctoral students): European contribution based on duration
- ITEM B: Monthly European contribution for fewer opportunities
- ITEM C: European contribution for green or standard travel
- ITEM D: Ministerial or University contribution based on personal economic and financial situation (ISEE) and merit.

Monthly European contribution based on the country of destination – Items A.1 and A.2

The contributions are divided into long-term mobility (minimum 2 and maximum 12 months for students of bachelor's degree, master's degree, single-cycle master's degree, doctoral courses, first and second level university master's degrees, and specialization schools) and short-term mobility (from 5 days to 30 days, which can be assigned exclusively to students enrolled in a doctoral course).

Long-lasting mobility

The Erasmus+ Programme divides the participating countries into groups, based on the cost of living in the countries themselves, and provides grants of different amounts based on the group to which the country of destination belongs, as shown in **table 1** below:

Monthly grant for long-term mobility (Item A.1)	Programme Countries
€ 550,00	Group 1 (high cost of living) Austria, Belgium, Denmark, Finland, France, Germany, Ireland, Iceland, Liechtenstein, Luxembourg, Netherlands, Norway, Sweden <u>The following Partner Countries also fall within this category:</u> Andorra and Monaco (Region 13); Faroe Islands, United Kingdom and Switzerland ⁵ (Region 14)
€ 500,00	Group 2 and 3 (medium and low cost of living) Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Greece, Latvia, Lithuania, North Macedonia, Malta, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Spain, Turkey, Hungary
Monthly grant for long-term mobility (Item A.1)	Partner Countries⁶
€ 700,00	All countries not included in the list of Groups 1, 2 and 3, specifically, the Partner Countries of Regions 1, 2 (excluding Belarus), 3, 5, 6, 7, 8, 9, 10, 11, 12

Short-term mobility for PhD students

Short-term mobility dedicated to doctoral students provides **for specific contributions**, which **replace and are not added** to those provided for long-term mobility, as indicated in **Table 2**:

Duration of physical mobility	Short-term mobility grant (Item A.2)
From the 1st to the 14th day of mobility	€ 79,00/day
From the 15th to the 30th day of mobility	€ 56,00/day

Monthly Community contribution for fewer opportunities – Item B

Fewer opportunities: students who meet one or more of the following conditions before the start of the mobility:

- disability whose degree of disability is equal to or greater than 50%
- refugee status and/or international protection, subsidiary protection
- with minor children⁷

⁵ Mobilities to Switzerland, if financed directly by the Swiss government, will not receive the contributions relating to item A.1. In this case, the methods and timing of the disbursement of the mobility scholarship will be defined by the foreign universities. If the Swiss Government only disburses the SEMP contribution for the country of destination (comparable to the Item A.1 contribution), in case of eligibility, the University of Pavia may proceed with the disbursement of the additional contributions of Item B and Item C with its own funds

⁶ The University of Pavia, as indicated by the Erasmus Regulations, will not be able to allocate more than 20% of the total budget available for mobility to Partner Countries

- workers⁸
- professional athletes⁹
- orphans of at least one parent¹⁰
- children of victims of terrorism and organized crime

The European financial contribution provided for these categories corresponds to **€ 250,00 per month** and applies only to long-term mobility.

Supplemental community contributions for students with special needs

In addition to the contribution for fewer opportunities, the European Commission allocates additional funds for those with **specific physical, mental or health conditions** based on **real costs**.

The availability of these contributions will be notified directly to those who will be winners of the Erasmus+ Call for traineeship and who declare the existence of these conditions.

To access it, it will be necessary to submit a specific request based on the methods and timing defined by the Erasmus+ INDIRE National Agency and the University of Pavia.

Community contribution for travel (Travel grant) – Item C

Travel grants under the Erasmus+ programme are aimed at supporting the transport costs of students selected for mobility periods and are mainly determined on the basis of the distance between the place of departure (Pavia) and the destination of the mobility. To calculate these distances, the University of Pavia uses the [European Commission's distance calculator](#) to determine the distance between the place of origin, which will always be considered Pavia, and the location of activity¹¹.

The travel grant is:

- a contribution due to all selected participants;
- it has variable amounts based on the corresponding kilometre range in which the distance between the University of Pavia and the Erasmus+ destination falls.

Green Travel Grant

The Erasmus+ 2021/2027 programme aims to encourage green transport, i.e. modes of travel with the use of means of transport with a low level of CO2 emissions (such as train or bus). The contribution is awarded to those who use means of transport with low environmental impact to reach their Erasmus+ destination.

7 Students who have a child born during the 2025/26 academic year, as evidenced by the birth certificate, up to the child's first birthday at the latest

8 Student engaged not occasionally and not employed by a family member up to and including the 2nd degree, for a period of time not less than six months over the 12 months prior to the mobility, in any documentable activity of subordinate, self-employed or professional work, in the public or private sector; to prove the condition of working student, the interested party must attach to the application the employment contract or VAT number (in the case of self-employed workers) and, for workers for more than one year, the tax return and/or salary slips proving income from work not less than € 4,000.00 gross per year

9 Students who are athletes of national interest will have to present the certificate from the relevant sports federation

10 A "student orphaned of at least one parent" is considered a student whose father and/or mother died before the date of submission of the mobility application.

The condition is recognized on the condition that the student:

- is under 26 years of age on the date of submission of the application, and/or
- appears to have been fiscally dependent on the deceased parent at the time of death, or is in an economically comparable condition of non-self-sufficiency

11 Regardless of the actual place of departure, Pavia will always be designated as the point of origin. For example, if the destination is Madrid, the distance Pavia-Madrid (1 173.59 km) will be calculated and the corresponding range (i.e., between 500 and 1 999 km) will be applied

Of these, it is necessary to keep the relevant expense receipts in order to prove the actual green trip. The supporting documents will be requested by the International Mobility Unit at the end of the mobility.

Standard Travel Grant

Contribution recognized, without the need to present proof of expenditure, to those who use standard means of transport (such as flights, etc.) to reach their Erasmus+ destination.

Table 3 – Travel grants (Green and Standard)

Distance band	Travel grant "Green"	Who is entitled to it	Travel grant "Standard"	Who is entitled to it
Between 0 and 99 km	€ 56,00	To those who present travel expenses incurred in green mode	€ 28,00	To all
Between 100 and 499 km	€ 285,00		€ 211,00	
Between 500 and 1999 km	€ 417,00		€ 309,00	
Between 2000 and 2999 km	€ 535,00		€ 395,00	
Between 3000 and 3999 km	€ 785,00		€ 580,00	
Between 4000 and 7999 km	€ 1.188,00		€ 1.188,00	
8000 km or more	€ 1.735,00		€ 1.735,00	

Ministerial or University contribution based on personal economic and financial situation (ISEE) and merit – Item D

The monthly supplementary contribution (Item D) is granted to participants who meet **both the economic requirements and the merit requirements**, as specified below.

Economic and financial requirements

With ISEE from 0 to 50,000, based on **table 4** (except for possible changes in the brackets and related amounts on the basis of any new ministerial or University provisions):

ISEE	Monthly grant (Item D)
ISEE ≤ 13.000	€ 400,00
13,000 < ISEE ≤ 21,000	€ 350,00
21,000 < ISEE ≤ 26,000	€ 300,00
26,000 < ISEE ≤ 30,000	€ 250,00
<ul style="list-style-type: none"> • 30,000 < ISEE ≤ 40,000 • Students enrolled in I and II level university masters • Enrolled in postgraduate schools • Students enrolled in PhD programmes who have not been awarded an international mobility scholarship for the same period and destination 	€ 200,00
40,000 < ISEE ≤ 50,000	€ 150,00
ISEE > 50,000 (or not declared)	€ 0

Merit requirements (to be achieved at the end of the mobility)

For students enrolled in Bachelor's, Master's and single-cycle Master's degree programmes, compliance with both of the following merit requirements is required:

- ✓ be enrolled **within the normal duration of the course of study increased by one year**¹²;

¹² Therefore, be enrolled in their course of study at most in the first year out of course

✓ in the case of mobility before obtaining the qualification, recognition in the career of **at least 1 CFU** for the traineeship activity carried out. Any credits recognized as additional or without foreign validation are not considered.

For students enrolled in first and second level university Masters and doctoral courses or postgraduate schools, for which the career is not managed and communicated to the National Student Registry (ANS), compliance with the merit requirements related to the recognition of credits in the career is not required.

However, foreign activity must be approved and recognized by the competent bodies of the Degree Course.

Contribution summary table

Type of contribution	Beneficiary requirements	Amount of the contribution
Item A.1	European contribution for long-term mobility based on the country of destination Accessible to all students based on the rankings of the Erasmus Traineeship 2026/27 call and subject to availability.	Table 1
Item A.2	European contribution for short-term mobility Accessible to all PhD students based on the rankings of the Erasmus Traineeship 2026/27 call and subject to exhaustion of funds.	Table 2
Item B	Monthly European contribution for fewer opportunities Accessible to students who carry out long-term mobility and with fewer opportunities based on the rankings of the Erasmus Traineeship 2026/27 call and until funds are exhausted.	250,00€/month
Item C	European contribution for travel Accessible to all students based on the rankings of the Erasmus Traineeship 2026/27 call and subject to availability.	Table 3
Item D	Ministerial or University contribution based on personal economic and financial situation (ISEE) and merit Accessible to students with an ISEE between 0 and 50,000 declared to the University of Pavia for the purpose of reducing tuition fees, or to EDiSU for the purpose of requesting benefits for the academic year 2026/27 – detectable from the University/Esse3 database) on the basis of the rankings of the Erasmus Traineeship 2026/27 call and subject to exhaustion of funds. For Bachelor's, Master's and single-cycle Master's degree students – merit requirements: ✓ be enrolled within the normal duration of the course of study increased by one year; ✓ recognition in the career of at least 1 CFU for international mobility. Any credits recognized as	Table 4

	additional or without foreign validation are not considered.	
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Requirements for the award of EU scholarships and ministerial/university co-financing (Bachelor's Degrees, Master's Degrees and Single-Cycle Master's Degrees)

To benefit from the Erasmus+ Traineeship scholarship and ministerial/university co-financing based on their economic and income situation, **students enrolled in bachelor's, master's or single-cycle master's degree programmes** must carry out a traineeship that meets the following conditions:

- The traineeship must be **fully recognized in the study plan** and **cannot be recorded as a supernumerary activity** in the student's transcript
- It must be attributable to one of the following **types of educational activities**:
 - curricular traineeship;
 - optional activities;
 - preparation of the final thesis.

In addition, the student can carry out the traineeship **only for credits still present in the study plan**, i.e. **not yet acquired** at the time of filling out the **Learning Agreement**, before departure and during the international mobility period.

If the study plan **no longer includes activities attributable to the types indicated above**, the Erasmus traineeship can still be carried out, **but neither EU contributions nor ministerial/university co-financing will be paid on the basis of the economic-income situation**. In this case, the student will be able to leave in **"zero-grant" mode** (without financial contribution).

On the other hand, traineeships carried out **after obtaining the degree** do not provide for the recognition of CFU, as the career is already closed at the University of Pavia, and can therefore be carried out **without constraints after graduation**.

Allocation of funds

The available funds are divided among the Mobility Areas in proportion to the number of students assigned to each Area compared to the total number of assignees.

Scholarships will be awarded to students in order of ranking of the study area until the relevant funds available by area are exhausted. **The funding will initially be awarded for a maximum of 4 months, even in the case of a mobility of longer duration.**

Any funds not used by one or more areas, as well as those that become available later, are redistributed among the areas that have exhausted the resources at their disposal without having been able to award the scholarship to all the candidates in the ranking.

The redistribution takes place in proportion to the number of selected candidates still without a scholarship in each area compared to the total number of unfunded selected candidates.

In the event of renunciation or reduction of the mobility period, the resources that become available are allocated as a priority by scrolling through the ranking of the area concerned; once this ranking has been exhausted, they are redistributed proportionally among the other areas according to the criteria indicated above.

Students who, due to the exhaustion of funds, will not obtain the scholarship will still be able to participate in the mobility as "zero grant" Erasmus students. In the event of subsequent availability of funds, the scholarship may be awarded to them later in compliance with the ranking and the distribution of funds among the areas.

Payment of contributions

The assignment and disbursement of mobility grants are subject to compliance with the conditions set out in this call, the **achievement of training results** consistent with the Learning Agreement and the **correct administrative conclusion** of the mobility.

To maintain the right to financial contributions, the student is required to:

- regularly carry out the authorised mobility period;
- acquire and having recognized in the career training activities consistent with the Learning Agreement, with a positive or satisfactory outcome;
- deliver and upload within the deadline all the final documentation required (Traineeship Certificate, Final Report, EU Survey);
- comply with the administrative and procedural obligations provided for by the Erasmus+ Programme and this call.

Failure to comply with even one of the above conditions will result in the loss of the right to the balance and may result in the total or partial refund of the sums already received.

The contributions referred to in Items A, B and C are disbursed in two tranches:

- a first tranche equal to **80% of the total estimated amount** of the EU monthly contribution¹³ and 100% of the standard travel grant;
- a second tranche **with a balance of 20%**, paid at the end of the mobility, subject to verification of compliance with the conditions indicated above.

As regards Item B ("Green" Travel Grant), any **supplement for sustainable travel is paid exclusively in balance**, subject to verification of the actual performance of the trip in a sustainable manner and the related supporting documentation.

The contribution referred to in Item D can only be granted to students who meet the financial requirements (valid ISEE) at the time of the start of the mobility and who, at the end of the same, meet the merit requirements set out in this call.

In particular:

- **the economic requirement (ISEE)** must be met and valid **before the start of the mobility**;
- **the merit requirement** is verified **at the end of the mobility** based on the Traineeship certificate and the actual recognition in the career of the activities carried out;
- the disbursement of the contribution is possible only after the Ministry of University and Research has transferred the financial resources to the University, according to the timing of the Ordinary Financing Fund (FFO).

Consequently, **the contribution is paid exclusively in balance**, after returning from mobility, following verification of the merit requirements by the International Mobility Unit and the effective availability of ministerial funds.

Payment timelines

First tranche

The first tranche of the scholarship is paid within 30 days of signing the Mobility Agreement, provided that the student:

- has presented a Learning Agreement duly approved and signed by the University of Pavia and the host institution;

¹³ The scholarship will be adjusted to the duration in days of the period, based on the scheduled start and end dates of the traineeship indicated by the host company and always considering the limit of 4 months that can be financed

- is up to date with the payment of tuition fees and contributions for the academic year 2026/27 and, where applicable, with the residence permit;
- has correctly entered the bank details in the Reserved Area.

In the absence of even one of the conditions indicated above, the payment of the first tranche will be made within 30 days of their actual satisfaction.

If the scholarship is awarded after the signing of the Mobility Agreement (e.g. following a redistribution of funds), the first tranche will be disbursed within 30 days of notification of the award, under the same conditions indicated above.

The confirmation of the payment of university fees and contributions is monitored on Esse3. From the day of the actual payment, a few days may pass before the data is actually recorded in the system. Therefore, the 30-day deadline for the payment of the scholarship will start from that moment.

Balance

The balance of the scholarship, including any green travel contribution and the full amount of Item D, is paid upon return from mobility, normally within 45 days, only after the student has:

- correctly completed all required re-entry procedures, and
- that the International Mobility Unit has verified its regularity.

Adjustment of amounts and refunds

The total amount of the scholarship is determined based on the actual duration of the mobility period certified by the host institution, calculated in days on the basis of the dates reported in the Traineeship Certificate.

Any amounts received in excess of the duration actually carried out must be returned.

Unauthorised mobility days, i.e. those indicated in the Mobility Agreement, are not eligible for funding.

Example

A student carries out an authorised Erasmus+ mobility period in Greece of 4 months (120 days) from 1 September 2026 to 31 December 2026. The estimated total amount of the EU scholarship (Item A) is € 2,000. Following the signing of the Mobility Agreement and compliance with all the conditions, the student is paid a first tranche equal to 80%, i.e. € 1,600.

Upon returning from the mobility, the host institution certifies that the period actually completed was 3 months and 15 days (105 days). The amount due is therefore recalculated proportionally on the basis of the actual duration. Since the total amount due is € 1,750, the student will receive the balance of € 150 (instead of € 400 initially envisaged), to reach the correct amount.

If, on the other hand, the amount already received exceeded the amount actually due based on the actual certified duration, the student would have been required to return the difference.

Any unauthorized mobility days cannot be financed. Any extension periods, if authorised, can only be financed if funds are available.

This rule also applies to Contribution B - EU monthly contribution for fewer opportunities and D - Ministerial supplementary monthly contribution ISEE.

Tax treatment

The contributions mentioned in this article will be subject to the tax treatment provided for by current legislation: if the reference regulations provide for it, they must be included in the tax return.

Depending on the nature of the funds allocated to the selected candidates, the contribution could be subject to IRPEF withholdings like a salary and, as such, constitutes income.

The new ISEE legislation provides that the aforementioned contributions, regardless of their amount, must be included in the Single Substitute Declaration to obtain the ISEE certificate.

For the above purposes, the University of Pavia prepares the Single Certification (formerly CUD) relating to the amounts paid to the student. The Certification is generally available from March of each year, in relation to payments received during the previous calendar year, at the link <https://unipv.u-web.cineca.it/#/>

Other contribution opportunities

Integration of EDiSU for international mobility

The Ente per il Diritto allo Studio Universitario provides supplements to its scholarships every year to those who participate in international mobility programmes. The application procedures will be indicated in the EDiSU call for applications for the awarding of scholarships for the academic year 2026/27. The integrations will be assigned and disbursed directly by EDiSU based on its own rankings and criteria.

Required documents

The main documents for the regularity of the Erasmus mobility period for traineeship are:

Document	Function	Who it involves	When	Notes
Learning Agreement	It defines the training activities to be carried out and those that will be recognized upon return	<ul style="list-style-type: none"> • Student • UNIPV • Host institution 	Before the start of the mobility	It is mandatory to indicate the number of credits that will be recognized upon return (if the traineeship is carried out before obtaining the degree)
Mobility Agreement	It regulates the development of the mobility period and the disbursement of financial contributions	<ul style="list-style-type: none"> • Student • UNIPV 	Before the start of the mobility	It also defines the final documents to be submitted
Bank details	To receive the mobility grants	<ul style="list-style-type: none"> • Student • UNIPV 	Before the start of the mobility	IBAN for Italian or foreign current account according to the procedures communicated by the International Mobility Unit
OLS test (Online Linguistic Support)	It assesses language level and possibly assigns an online course	<ul style="list-style-type: none"> • Student • European Commission 	Before the start of the mobility and at the end of it	If the initial test taken detects language deficiencies, the platform will automatically assign an online language course to be taken compulsorily
Request for extension	To request a period extension	<ul style="list-style-type: none"> • Student • Host institution 	Within one month of the end of the	It is not automatic; it will be evaluated on the basis of the additional training activities

		<ul style="list-style-type: none"> UNIPV 	period	proposed
Traineeship Certificate	It reports the start and end dates of the period, the activities carried out by the intern, the results achieved and the evaluation	<ul style="list-style-type: none"> Student Host institution UNIPV 	Upon returning from mobility	It is also used for the calculation of the days and contributions due
Final report	It reports the evaluation of the internship	<ul style="list-style-type: none"> Student 	Upon returning from mobility	Compilation by the student
Individual report (EU Survey)	It collects feedback on the mobility period	<ul style="list-style-type: none"> Student European Commission UNIPV 	At the end of the mobility	Mandatory completion to receive the balance of the scholarship

The deadlines and procedures for the compilation and delivery of the aforementioned documents will be communicated to students later, during the preparation of the various phases of the mobility.

Failure to deliver the documents proving the period (Traineeship Certificate and Final Report) to the International Mobility Unit **by the deadline of 30 September 2027, and/or failure to complete the EU Survey**, will result in the loss of the right to financial contributions, both for those who have obtained them (with the obligation to immediately repay), and for those who could obtain them retrospectively, following the availability of other funds.

Recognition

At the end of the mobility period, **the student will obtain recognition of the traineeship**, for the purpose of registration in his/her career, carried out by the Didactic Council or the competent Department, considering the activities carried out reported in the Traineeship certificate.

The University of Pavia will recognize the traineeship period abroad, as provided for by the teaching regulations of the courses of study. The allocation of the number of credits for traineeship activities is entrusted to the teaching structures.

The student must conclude the mobility period **at least 60 days before** the graduation session to allow the completion of his/her career with the recognition and registration of the activity carried out; in the absence of these requirements, the student will not be able to graduate/obtain the degree.

For those who carry out the traineeship as graduates, it will not be possible to have the activity recognized in the student career.

Students who have returned from mobility will not be able to obtain the qualification for which they are enrolled in Pavia, nor will they be able to transfer to another university, before having obtained recognition of the activity and the related registration to complete their career. In the event of withdrawal from studies after the mobility period, this can be formalised only after obtaining validation of the activity carried out abroad.