

ISTRUZIONI PER ACCETTAZIONE PERIODO DI MOBILITÀ OVERSEAS EXCHANGE PROGRAMME 2026/27

INSTRUCTIONS FOR ACCEPTING THE MOBILITY PERIOD – OVERSEAS EXCHANGE PROGRAMME 2026/27

1) Controlla la tua casella di posta e apri l'e-mail ricevuta da noreply@unipv.it con oggetto "Confirmation of allocation Overseas Exchange Programme a.y. 2026/27" (verifica che non sia eventualmente finita erroneamente nella cartella di spam).

Accedi a Mobility-Online con le tue credenziali di Ateneo (codice fiscale e password).

Check your inbox and open the email you received from noreply@unipv.it with the subject line "Confirmation of allocation Overseas Exchange Programme a.y. 2026/27" (check that it has not mistakenly ended up in your spam folder).

Log in to Mobility-Online with your University credentials (tax code and password).

2) Seleziona l'applicazione di tuo interesse (qualora ne avessi più di una) e clicca su "Select application".

Select the application you are interested in (in case you have more than one) and click on "Select application".

Last name, First name, Degree	Program	Academic year	Home institution	Host institution	Subject	Stay from	Stay to	
	Erasmus (SMP)	2025/2026	UNIVERSITÀ DEGLI STUDI DI PAVIA	n/a	Tecniche di Neurofisiopatologia (Abilitante alla Professione Sanitaria di Tecnico di Neurofisiopatologia)	01/09/2025	31/07/2026	<input type="checkbox"/>
	Overseas exchange programme	2026/2027	UNIVERSITÀ DEGLI STUDI DI PAVIA	Universidade Federal de Bahia	Psicologia	01/09/2026	28/02/2027	<input type="checkbox"/>
	Overseas exchange programme	2026/2027	UNIVERSITÀ DEGLI STUDI DI PAVIA	Universidade Federal de Bahia	Psicologia	01/09/2026	28/02/2027	<input type="checkbox"/>

3 Records found!

Select application

3) Clicca su "Back to the application workflow".

Click on "Back to the application workflow".

i Action successful!
The specified application has been selected. Please continue in the workflow view.

Back to the application workflow

4) Clicca su "Enter decision".

Click on "Enter decision".

Applicant details Refresh

Last name	Course of study Psychology - 10042
First name	Country of host institution (1st choice) Brazil
Date of birth 24/04/1992	Host institution (1st choice) X BAHIA01 - Universidade Federal de Bahia
Country of the home institution Italy	Stay from (physical) 01/09/2026
Home institution PAVIA01 - UNIVERSITÀ DEGLI STUDI DI PAVIA	Stay to (physical) 28/02/2027

Application workflow Open/Close all

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✓ Online application	17/03/2026	Show application
✓ Confirmation e-mail online application	17/03/2026, Automatically generated	
Online registration		
<input type="checkbox"/> Decision about allocated spot entered		Enter decision

• Decision about allocated spot :

5) Seleziona "Yes" per accettare il periodo di mobilità assegnato, oppure "No" per rifiutare (ATTENZIONE: se rifiuti, non potrai comunque essere riassegnato a nessun'altra sede).

Se selezioni "Yes", dovrai quindi indicare il semestre in cui hai pianificato la tua mobilità (autunno 2026 o primavera 2027). Per confermare, seleziona "I confirm that I would like to submit my data" e clicca su "Update".

Select "Yes" to accept the assigned mobility period, or "No" to refuse (BE AWARE: if you refuse, you cannot be reassigned to any other host University).

If you select "Yes", you must indicate in which semester you planned your mobility period (Autumn 2026 or Spring 2027). To confirm, select "I confirm that I would like to submit my data" and click on "Update".

Applications outgoing (ID = 2086762) Update

Back Update

Internal information

Would you like to accept the exchange spot you were allocated to? Yes No *

Please indicate the semester in which you plan to undertake the mobility period Autumn 2026 *

I confirm that I would like to submit my data. *

Back Update

6) Potrai verificare se la tua accettazione è andata a buon fine: voci "Decision about allocated spot entered" e "Mobility semester" compilate.

Contestualmente, avrai ricevuto un'e-mail da noreply@unipv.it con oggetto "Confirmation of acceptance Overseas Exchange Programme for a.y. 2026/27".

La procedura di accettazione è completa soltanto dopo la ricezione di questa e-mail.

On this screen you can check whether your acceptance was successful: items "Decision about allocated spot entered" and "Mobility semester" filled.

At the same time, you will have received an e-mail from noreply@unipv.it with the subject "Confirmation of acceptance Overseas Exchange Programme for a.y. 2026/27".

The acceptance procedure is only complete once you have received this e-mail.

Applicant details

Last name	Course of study
	Psychology - 10042
First name	Country of host institution (1st choice)
	Brazil
Date of birth	Host institution (1st choice)
24/04/1992	X BAHIA01 - Universidade Federal de Bahia
Country of the home institution	Stay from (physical)
Italy	01/09/2026
Home institution	Stay to (physical)
PAVIA01 - UNIVERSITÀ DEGLI STUDI DI PAVIA	28/02/2027

Application workflow

Open/Close all

Before the mobility		3 / 4
✓ Online application	17/03/2026	Show application
✓ Confirmation e-mail online application	17/03/2026, Automatically generated	
Online registration		
✓ Decision about allocated spot entered		Enter decision
<ul style="list-style-type: none">Decision about allocated spot : YesMobility semester : Autumn 2026		

