

Changes to the Learning Agreement

Overseas Exchange Programme

General information

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Student | Last name (s) | First name (s) | Date of birth | Nationality | Gender |
|  |  |  |  |  |
| Study cycle | Field of education (ISCED) |
|  |  |
| Sending Institution | Name | Faculty/Department | IC code(if applicable) | Country | International Mobility Coordinator(name, email, phone) |
| University of Pavia |  | I PAVIA01 | Italy |  |
| Receiving Institution | Name | Faculty/Department | IC code(if applicable) | Country | International Mobility Coordinator(name, email, phone) |
|  |  |  |  |  |

**During the Mobility**

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| --- | --- |
|  | **Exceptional changes to Table A**(to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution) |
| **Table A2****During the mobility** | **Component code** (if any) | **Component title at the Receiving Institution**(as indicated in the course catalogue)  | **Deleted component**[tick if applicable] | **Added component**[tick if applicable] | **Reason for change[[1]](#endnote-1)** | **Number of ECTS credits (or equivalent)** |
|   |   |  | ☒ | ☐ |  |  |
|   |   |  | ☐ | ☒ |  |  |

|  |  |
| --- | --- |
|   | **Exceptional changes to Table B (if applicable)**(to be approved by e-mail or signature by the student and the responsible person in the Sending Institution) |
| **Table B2****During the mobility** | **Component code** (if any) | **Component title at the Sending Institution**(as indicated in the course catalogue)  | **Deleted component**[tick if applicable] | **Added component**[tick if applicable] | **Number of ECTS credits (or equivalent)** |
|   |   |  | ☐ | ☐ |  |
|   |   |  | ☐ | ☐ |  |

Commitment of the three parties

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| By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognize all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student’s degree. The student and the Receiving Institution will communicate to the Sending Institution any problem or changes regarding the study programme, responsible persons and/or study period. |
| **Commitment** | **Name** | **Email** | **Position** | **Date** | **Signature** |
| Student |  |  | *Student* |  |  |
| Responsible person at the Sending Institution |  |  |  |  |  |
| Responsible person at the Receiving Institution |  |  |  |  |  |

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| **Term** | **Definition/Explanation** |
| **Nationality** | Country to which the person belongs administratively and that issues the ID card and/or passport. |
| **Study cycle** | Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7). |
| **Field of education** | The ISCED search tool available at [http://ec.europa.eu/education/international-standard- classification-of-education-isced\_en](http://ec.europa.eu/education/international-standard-) should be used to find the ISCED detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution. |
| **IC code** | A unique identifier of every Higher Education Institution. It is only applicable to higher education institutions located in Programme Countries. |
| **International Mobility Coordinator** | A person who provides a link for academic information and who, depending on the structure of the Higher Education Institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution. |
| **Educational component** | A self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives. |
| **Course catalogue** | Detailed, user-friendly and up-to-date information on the institution’s learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them. |
| **Responsible person at the Sending Institution** | An academic who has the authority at the Sending Institution to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. |
| **Responsible person at the Receiving Institution** | An academic who has the authority at the Receiving Institution to approve the Learning Agreement, to exceptionally amend it when it is needed. |

1. **Reasons for exceptional changes to study programme abroad (choose an item number from the table below):**

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| --- | --- |
| ***Reasons for deleting a component*** | ***Reason for adding a component*** |
| 1. Previously selected educational component is not available at the Receiving Institution | 5. Substituting a deleted component |
| 2. Component is in a different language than previously specified in the course catalogue | 6. Extending the mobility period |
| 3. Timetable conflict | 7. Other (please specify) |
| 4. Other (please specify) |  |

 [↑](#endnote-ref-1)