



UNIVERSITÀ DI PAVIA

ARTIFICIAL INTELLIGENCE

ADMISSION TO SUBSEQUENT YEARS (ADMISSION TO 2ND AND 3RD YEAR)

A.Y. 2024/2025

Who Can Apply

Students who already have a university career and are interested in an evaluation for admission to the Bachelor's degree program in Artificial Intelligence.

If the student is not interested in enrolling in a year subsequent to the first, they can compete for a place in the first year according to the procedures outlined in the admission notice and, after enrollment, apply for validation of the exams already taken. In this case, the student remains enrolled in the first year with the validation of the exams deemed equivalent by the Educational Council.

Attention: Once enrollment in the new degree program is completed, it is not possible to take exams related to the previous course of study. Exams for the new course can only be taken after receiving the resolution for the recognition of the previous academic career.

When to Apply

The pre-evaluation application must be submitted from **August 26 to August 30, 2024**.

How to Apply

1. Access the [Reserved Area](#) of the University of Pavia and register.
 - This step is not necessary if you already have credentials to access the Reserved Area of the University of Pavia.
 - If you have lost your password, you need to request a new one by following the instructions available on the webpage [Password Recovery](#).
2. Click on the menu item SECRETARY > PRE-EVALUATION APPLICATION.
3. Continue the guided procedure by entering the information requested by the system.
4. Enter all the exams for which you want to request evaluation.
5. Proceed with the application by attaching:
 - A front and back copy of an identity document;
 - A signed self-certification of the academic years already attended;
 - The syllabus for each declared exam, if not taken at the University of Pavia.

Note: For exams already validated from previous academic careers, it is necessary to indicate the exam from the original career (the first in which the exam was taken).

6. Pay the competition fee of €51 by August 30 2024.
 - o The Payment Notice can be downloaded at the end of the application submission procedure or in the PAYMENTS section of your Reserved Area. For information on payment methods, you can consult the [relevant page](#).

What Happens After Submitting the Application

The evaluation committee determines which exams can be validated and the year of admission, and then sends the evaluation outcome to the relevant offices via a resolution. The offices will forward the resolution to the email address provided by the student during registration in the Reserved Area. The email will also include instructions and deadlines for completing the enrollment.

Before enrolling, please carefully review the evaluation outcome; revision of the resolution, with a possible request for correction, is allowed only in appropriately documented and justified cases.

In Case of Admission to the First Year

Access to the first year is regulated by the relevant competition notice: [link](#).

If there is any doubt about the possibility of admission to subsequent years, it is advisable to follow the procedures for securing a place in the first year. The offices will modify the enrollment year for a student enrolled in the first year who receives a resolution for admission to a subsequent year.

Available spots for 2nd and 3rd year

A.Y. 2024/2025	Available spots	Admission requirements
II year	39	Completion of OFA (curricular debts) and validation of at least 30 ECTS
III year	20	Completion of OFA (curricular debts) and validation of at least 70 ECTS

The number of available places for years subsequent to the first is calculated annually based on the places that become available due to withdrawals, transfers, etc.

In Case of More Applications than Available Places

If the number of applications exceeds the number of available places, a ranking will be created based on the following criteria, in order:

1. Number of validated ECTS;
2. Decreasing average of the validated exams;
3. In case of a further tie, preference will be given to the younger candidates.

The available places will be assigned according to the ranking order. The offices will inform the students who have applied of the ranking outcome.

Attention: Students with foreign university careers, in order to apply for pre-evaluation, must follow the instructions on the relevant page ([link](#)).

For information or requests for assistance, please contact Filodiretto ([link](#)).

Privacy Notice Pursuant to Article 13 of Regulation (EU) 2016/679 on the Protection of Personal Data

In accordance with Article 13 of Regulation (EU) 2016/679 (hereinafter GDPR), the data provided by applicants will be processed by the University of Pavia, as Data Controller, for the purpose of pursuing institutional goals and performing public tasks of the University, as per Article 6, letter e) GDPR. Specifically, the data will be processed to facilitate the provision of specific services requested by users and related to the selection procedures for admission to study programs, as described in the competition notice, as well as to fulfill legal requirements.

Data collection will be carried out in compliance with the principles of lawfulness, fairness, relevance, completeness, and non-excessiveness in relation to the purposes for which they are processed. The processing will adhere to the general principles of lawfulness, fairness, transparency, adequacy, relevance, and necessity, with appropriate technical and organizational measures to protect the confidentiality and rights of the data subjects.

Processing will generally be carried out using IT and telematic tools to store and manage the data, although in some stages it may occur on paper and, in any case, in a manner that ensures security and protects the confidentiality of the data subject.

Providing personal data is mandatory; otherwise, the applicant may be excluded from the admission test/selection procedure.

Personal data of users may be accessed and processed, in compliance with applicable regulations, by personnel explicitly appointed for this purpose.

The data provided by applicants will be retained by the University of Pavia for the time strictly necessary to achieve the above purposes and, in any case, in compliance with regulations regarding the retention of administrative documentation.

Applicants have the rights set forth in Articles 15-18 of the aforementioned Regulation, including: access to their personal data, rectification, updating, integration, deletion, etc., as well as the right to object to the use of data other than the institutional purposes described above. Requests should be submitted to the Data Controller and/or the Data Protection Officer (DPO).

For more information on the processing of personal data, please refer to the extended notice available in the privacy section of the official website [here](#).

The person responsible for the administrative procedure, pursuant to Law No. 241 of August 7, 1990, as amended by Law No. 15/2005, is Dr. Matteo Bonabello.

The candidate assumes responsibility for reviewing and reading this Notice and fully adheres to its provisions. No exceptions or deviations arising from incorrect interpretations of this Notice are permitted.