



UNIVERSITÀ
DI PAVIA

**ACADEMIC CALENDAR FOR TEACHING ACTIVITIES
A.Y. 2023/2024**

A) Calendar of teaching activities

1° SEMESTER	
LECTURES	From 18/09/2023 to 02/02/2024
EXAMS	From 05/12/2023 to 05/03/2024
2° SEMESTER	
LECTURES	From 29/01/2024 to 28/06/2024
EXAMS	From 22/05/2024 to 31/07/2024 From 28/08/2024 to 30/09/2024
RETAKE SESSION	Set freely by each department

Departments will choose the start and end dates for lectures and exam sessions respecting the proposed calendar, taking care that the semesters will not overlap with the set exam sessions.

The Master Degree course in Civil engineering for Mitigation of Risk from Natural Hazards has a cyclic teaching structure, thus it will follow the calendar set by the course regulations.

B) Calendar of administrative tasks

n. 1	<ul style="list-style-type: none"> - Enrollment requests for all restricted-access degree courses at national and local levels - Pre-evaluation requests for the admission tests to access Specialization Schools 	Deadline set by the dedicated calls
n. 2	Enrollment requests for free-access bachelor degrees or single-cycle master's degrees, including incoming transfers to 1st year and second degrees	15 May – 3 October 2023 4 October – 16 December 2023 with penalty fee
n. 3	Enrollment requests for free-access master's degrees, including incoming transfers to 1st year and second degrees	15 May – 3 October 2023 4 October 2023 – 29 March 2024 with penalty fee (World Politics and International Relations within 03/10/2023, Civil Engineering within 13/10/2023)
n.4	Submission of applications for admission to free-access degree courses for applicants having a foreign diploma	15 – 25 Nov 2022 10 – 23 Jan 2023 10 – 23 Feb 2023 30 Mar 2023 – 12 Apr 2023 31 May – 08 June 2023 04 – 12 Sept 2023 (for EU citizens and non-EU residing in Italy ONLY)
n. 5	Deadline for online submission of visa application through ministerial portal University	31 August 2023
n. 6	Submission of enrollment documents for students having a diploma obtained outside of Italy	
	To avoid the block on exam registrations	04 December 2023
	To avoid enrollment in first-year as repeating student	30 September 2024
	To avoid academic career termination for administrative irregularity	31 December 2024

n.7	Submission of applications for admission to the Foundation Year Programme	<p>15 – 25 Nov 2022</p> <p>10 – 23 Jan 2023</p> <p>10 – 23 Feb 2023</p> <p>30 Mar – 12 Apr 2023</p> <p>31 May – 08 June 2023</p> <p>18 – 31 July 2023</p>
n. 8	Requests for enrollment in years succeeding the 1st, also valid for students repeating their final year	26 June – 22 September 2023
n. 9	<p>Time frame to complete study plans online:</p> <ul style="list-style-type: none"> – For the degree course in Civil Engineering for Mitigation of Risk from Natural Hazards – For bachelor's degrees/single-cycle master's degrees (excluding Medicine and Surgery in Italian (Golgi) and in English (Harvey) and Odontoiatria e protesi dentaria) – For master's degree courses and for the degree course in Medicine and Surgery Golgi (1st window) – For the bachelor's degree courses and master's degree courses in health professions and single-cycle master's degree courses in Medicine and Surgery in Italian (2nd window), Medicine and Surgery in English and Odontoiatria e protesi dentaria – For all study courses 	<p>02 – 16 October 2023 17 – 24 October 2023 with penalty fee</p> <p>16 – 31 October 2023 06 – 20 November 2023 with penalty fee</p> <p>06 - 20 November 2023 21 November – 30 November 2023 with penalty fee</p> <p>01 - 15 December 2023</p> <p>19 – 29 February 2024 01 – 08 March 2024 with penalty fee</p>
n. 10	<p>Requests for changing the degree course</p> <ul style="list-style-type: none"> – Requests for changing bachelor's degree course (for free-access courses) – Requests for changing master's degree course (for free-access courses) 	<p>15 May – 03 October 2023 04 October – 15 December 2023 with penalty fee</p> <p>15 May – 03 October 2023 04 October 2023 – 31 March 2024 with penalty fee</p>

	<ul style="list-style-type: none"> – Requests for changing bachelor's or master's degree course (for restricted access courses) 	Deadline set by the annual announcement to the course
n. 11	Transfer requests to other universities	03 July – 15 December 2023
n. 12	Pre-evaluation requests in case of transfer from other universities, second degree, re-evaluation of previous career	
	<ul style="list-style-type: none"> – For restricted access courses (if set by the annual announcement to the course) 	Deadline set by the annual announcement to the course
	<ul style="list-style-type: none"> – For free-access bachelor's degree courses – For free-access master's degree courses 	01 June – 31 October 2023 15 May 2023– 09 February 2024
n. 13	Pre-evaluation requests in case of transfer from foreign universities or shortening of the study programme for study periods carried out abroad	
	<ul style="list-style-type: none"> – For restricted access courses (if set by the annual announcement to the course) 	Deadline set by the annual announcement to the course
	<ul style="list-style-type: none"> – For free-access bachelor's and master's degree courses 	01 March – 08 June 2023 04 – 12 September 2023 (for EU citizens and non-EU residing in Italy ONLY)
n. 14	Decisions regarding students' careers	Within 30 days of the submission of the application, unless otherwise provided in the University Regulations
n. 15	Enrollment in single courses	I semester courses: by 3 October 2023, after this date and by November 7th with penalty II semester courses: by 1 March 2024, after this date and by April 5th with penalty The penalty fee is not set if the enrollment is decided by the Commission for admission in master's degrees

n. 16	Deadline to solve any educational obligations	Within 30 September or any other date set in the study course regulations
n. 17	Achievement of bachelor's degree for lifting the condition on enrollment in master's degree	Within 29 March 2024 (except in case of different date set by the call for restricted access courses)
n. 18	Authorization to get ISEE from INPS website	The dates will be set with the approval of the Annual Notice on University Fees
n. 19	<ul style="list-style-type: none"> – Payment I instalment of tuition fees – Payment II instalment of tuition fees – Payment III instalment of tuition fees – Payment IV instalment of tuition fees (final balance) 	The dates will be set with the approval of the Annual Notice on University Fees
n. 20	Transfer requests to other universities from students <u>enrolled in specialization schools under Legislative Decree 368/1999</u>	Within 45 days prior to the expiration of one's specialist training contract
n. 21	Transfer requests from other universities from students <u>enrolled in specialization schools under Legislative Decree 368/1999 (deadline for documentation receipt)</u>	Transfers are accepted (however conditioned by the prior issuance of the required nulla-osta form) within 45 days prior to the expiration of one's specialist training contract