



# UNIVERSITÀ DI PAVIA

## Admissions Notice for the Joint Master Degree in European Languages, Cultures and Societies in Contact (LM-38) 2023 – 2024 Academic Year

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<b>Number of available seats for the first year</b>	<b>20</b>
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<b>CALLS</b>	<b>STUDENTS</b>	<b>DATES</b>	<b>PUBLICATION OF RANKING LIST</b> <i>In the University of Pavia official website</i>	<b>ACCEPTANCE OF THE ADMISSION OFFER</b>
1 <sup>st</sup> CALL	EU and non-EU students	From 1 <sup>st</sup> March to 31 <sup>st</sup> March 2023	4 <sup>th</sup> May 2023	From 5 <sup>th</sup> May to 12 <sup>th</sup> May 2023
2 <sup>nd</sup> CALL <i>(it will be opened only in case of available seats)</i>	EU students	From 22 <sup>nd</sup> May to 8 <sup>th</sup> June 2023	3 <sup>rd</sup> July 2023	From 4 <sup>th</sup> July to 14 <sup>th</sup> July 2023
3 <sup>rd</sup> CALL <i>(it will be opened only in case of available seats)</i>	EU students	From September 16 <sup>th</sup> to 28 <sup>th</sup> September 2023	12 <sup>th</sup> October 2023	From 13 <sup>th</sup> October to 23 <sup>rd</sup> October 2023

### 1. GENERAL INFORMATION

For the 2023/24 academic year the University of Pavia will offer the Joint Master Degree in European Languages, Cultures and Societies in Contact (LM-38) with a duration of two years. The student will receive the diploma from each of the Universities where he will attend a semester and take the exams. The award of the degree depends on the accreditation status of the Joint Master Degree in each partner country.

## 1.1 EC2U ALLIANCE

The EC2U Alliance, in accordance with legislation in their respective jurisdictions, manages this Multilateral Master's Degree based on a joint programme, in accordance with the work plan and the Grant Agreement of the European project "European Campus of City-Universities (EC2U)", approved in July 2020. The Universities involved in this degree programme are the 7 EC2U Institutions: University of Salamanca (Spain), University of Coimbra (Portugal), University of Iași (Romania), University of Jena (Germany), University of Pavia (Italy), University of Poitiers (France), University of Turku (Finland).

## 1.2 ACADEMIC OFFER

The Joint Master Degree in European Languages, Cultures and Societies in Contact (LM-38) has one curriculum and the student must choose to attend each semester in one of the seven EC2U Universities in order to personalize her/his Joint Master Degree study plan.

The uniqueness of this Master is "à la carte" courses from the list provided by each Institution described in details in the [European Languages, Cultures and Societies in Contact Handbook](#).

The same University can be chosen for a maximum of 2 semesters, therefore students must study at least in 2 Consortium Institutions. At the University of Pavia, by national law the number of positions for non-EU students is 2. Places that are not filled by non-EU students will be filled by EU applicants.

All relevant information about the program, such as admission requirements and procedures, course catalog, mobility, fees, examination and assessment procedures, will be published on the [EC2U website](#) and at each Consortium Institution website in the following languages: English, Finnish, French, German, Italian, Portuguese, Romanian, Spanish.

## 2. RECRUITMENT, DEADLINES AND HOW TO APPLY

The calls at the University of Pavia and the relevant deadlines are indicated on page 1.

In the following table there is the list of partner universities where students can apply online and the link to their respective web pages where they can find information, updates and deadlines of each call. The application can only be submitted to one of the partner universities.

University	Application Portal
University of Pavia	<a href="https://apply.unipv.eu/">https://apply.unipv.eu/</a>
University Alexandru Ioan Cuza of Iasi	<a href="https://www.uaic.ro/en/international/international-students/full-degree-students/">https://www.uaic.ro/en/international/international-students/full-degree-students/</a>
University of Poitiers	<a href="https://www.univ-poitiers.fr/en/">https://www.univ-poitiers.fr/en/</a>
University of Salamanca	<a href="https://www.usal.es/preinscripcion-masteres">https://www.usal.es/preinscripcion-masteres</a>
University of Turku <i>*Students who wish to spend the first semester in Turku MUST apply through their portal by January 18th</i>	<a href="https://www.utu.fi/en/study-at-utu/how-when-to-apply">https://www.utu.fi/en/study-at-utu/how-when-to-apply</a>

When applying to the program, applicants will have to rank the partner universities in which they would like to attend the second, third and fourth semesters based on the study plans provided by each Institution. For each semester they have to indicate two choices, when possible.

Accepted applicants will be given their first choice whenever possible. If this is not possible, students will be admitted to their next choice as necessary, to ensure numerical balance in enrollments between the partners. In this case, the applicant will receive a notification with the second option indicated during the application or a third one proposed by the Global Admission Committee, which the applicant is free to refuse. The students will be supported by the Global Admission Committee to design the personalized curriculum taking into consideration the initial preferences. The final number of registrants per partner university will be approved by the Global Admission Board.

The Global Admissions Committee will oversee the application and admission process and the Global Academic Board will monitor the Program's student recruitment.

Further information will be provided step by step to the admitted students via email to the address they provided during the application process.

**The rankings of candidates eligible to enroll will be published on the EC2U website and on each University website.** Candidates who are entitled to enrolment must follow the procedure mentioned on each University website.

### 3. ADMISSION REQUIREMENTS AND SELECTION CRITERIA

The EC2U Alliance is committed to fair, transparent and consistent admissions practices and procedures.

#### 3.1 ENTRY REQUIREMENTS

The entry requirements comply with the national legislation of the countries of the partner universities and are the following:

- Candidates of the Degree Program must hold an official Degree issued by a Higher Education Institution belonging to a member state of the [European Higher Education Area](#) that entitles access to Master Degree programs in any given partner country. Graduates from educational systems outside of the European Higher Education Area may also be admitted if students hold an equivalent University Degree. In this case, admission will be subjected to verification by the Consortium Institution administrations in compliance with local regulations, as soon as the study program is fully accredited there. Students not yet in possession of the Bachelor degree can apply and enroll, if eligible, **on the condition of achieving the Bachelor Degree by 20<sup>th</sup> of December 2022.**
- In order to apply for the Degree Program, students should have a **Bachelor Degree in one of the following areas:** Modern Languages, Philology, Culture, History, International Relations, and other Social Sciences and Humanities (SSH) Degrees or any other area accepted in the country of the application
- **Language certification:** is required the **C1 level of two foreign languages** among the following: Finnish, French, German, Italian, Portuguese, Romanian, Spanish, English (the last one for Turku only), defined according the Common European Framework of Reference for Languages (CEFR). If one of these languages is a native language, certification is not required. A knowledge of English as a "lingua franca" is also required.
- Applicants with a B2 level will be considered in conjunction with other admission criteria but must provide evidence of attaining C1 Level before confirmation of offer and enrolment.

Once the call expires, each Consortium Institution is responsible for the administrative eligibility check of the received applications. All eligible applications will be evaluated jointly by the Global Admission Committee.

#### 3.2 SELECTION CRITERIA AND PROCEDURE

Admission to the programme is selective. The number of available seats for the a.y. 2023/24 is stated at page 1. The candidates will be ranked on a scale of 100 points. The selection criteria will be assessed based on:

- Transcript of Records
- Knowledge of two foreign languages at the C1 level among the following: Finnish, French, German, Italian, Portuguese, Romanian, Spanish, English (the last one for Turku only).
- A knowledge of English as a “lingua franca” is also required
- European Standard Curriculum Vitae

The criteria include four categories:

- ✓ *Academic Excellence (50 points)*  
Points for academic excellence are based on the ECTS weighted average of the exam grades reported in the transcript of records if the student has not yet obtained the Bachelor degree. At the moment of the application, if the applicant provides more than one previous degree, the Global Admission Committee will consider the highest level or in case of equal level, the first one listed by the applicant.
- ✓ *Language Knowledge (20 points)*  
The knowledge of higher levels with respect to the minimum requirement will be considered.
- ✓ *Personal Competencies declared by the applicant (30 points)*

The Global Admission Committee can organize an interview with candidates, if necessary.

#### **4. RANKING LIST**

The ranking, based on the criteria listed above, will be published at the end of each call as written on page 1. The first 50 students with the best score will be declared eligible by the Committee and will be placed on the ranking list; the first 20 students will be admitted for enrollment. In case of withdrawal, the student in the next position on the ranking list will be contacted in order to start the enrollment procedure.

The preferences expressed in the application will be considered by the Committee that will reserve the right to make the final decisions, also considering the homogeneity of the distribution of students among the partner institutions of the EC2U consortium.

The admitted student list will be published in an anonymised form for transparency.

The applicant will receive an email notification from the leading Institution, University of Salamanca, with one of the following options:

- Admitted
- Admitted under condition
- Waiting listed
- Non-admitted

The applicant must accept the offer of admission within the deadline established in the table on page 1. A notification of admission that has not been accepted within the prescribed time will expire.

Unadmitted applicants will have the opportunity to make an appeal to the Global Admission Committee within 10 working days from the publication of the ranking. Information on how to proceed will be provided by email.

For any aspect of admissions not regulated in this document, the Global Admission Committee will be responsible for establishing any further provision.

#### **5. ENROLLMENT**

The students that have passed the selection for the admission will be enrolled to all the Universities chosen in the study plan where the Master Degree is accredited.

Relevant information on how to enroll will be provided to the admitted candidates via email to the address they provided during the application process.

## 6. PROCEDURES TO APPLY AND ENROLL FOLLOWING A TRANSFER OR SECOND DEGREE

Students asking for a transfer from other master's degrees or wishing to enroll to a second degree will have to submit the online application for an evaluation as described in Section 3 and pass with a positive mark the selection phase according to the rules reported in Section 4. The Global Admission Committee will evaluate the student's previous academic career in order to assess a recognition of academic curriculum and proceed with enrollment at first or second year as described in Section 5.

The applicant should specify this request during the application procedure.

### REGULATORY REFERENCES

- **Ministerial Decree October 22, 2004, n. 270** "Changes to the regulation concerning the teaching autonomy of Italian universities", approved by Ministry of University and Scientific & Technological Research's decree of November 3, 1999 n. 509;
- **MINISTERIAL DECREES MARCH 16, 2007** redefining the classes of degree courses of first and second cycles, as set by Ministerial Decree 2004, n. 270;
- **Law August 2, 1999 n. 264** (provisions concerning university access) art. 2 comma 1, letter a) ;
- **Resolutions of the Academic Senate of October 18, 2021 and Administration Council of October 29, 2021** approving the inter-university agreement entitled: "Supplement n°5 to EC2U Consortium agreement: Establishment of a Joint Master Programme of European languages, cultures and societies in contact";
- **Resolutions of the Academic Senate of November 21, 2022 and Administration Council of November 29, 2022** (locally programmed admission for the academic year 2023-2024 as set by art.2 comma 1, letter a) and b) of law August 2, 1999 n. 264;
- **Ministry procedures** for the "entry, residency and enrollment of international students and the respective recognition of qualifications, for higher education courses in Italy".

### Information pursuant to art. 13 of the EU Regulation 2016/679 2003 ("Code regarding the protection of personal data")

The information provided by candidates will be processed by the University of Pavia in the interests of the institutional purposes of the University, for the provision of specific services requested by users, as well as for the fulfillment of the requirements of the law. Processing is normally performed by means of IT and informatic tools with the aim of storing and managing the data; in some phases this can be done on paper and, in any case, in such a way as to guarantee security and protect the confidentiality of the party concerned. The provision of personal details is therefore mandatory; the penalty for not providing them is exclusion from selection on the basis of qualifications. In compliance with current legislation, the personal details of users may become known to, and processed by personnel who are specifically in charge of processing. Candidates enjoy the rights provided for by art. 7 of the aforementioned Code, which include access to their personal details, and the rectification, updating, integration and cancellation, etc of them, as well the opposing of the use of data other than the aforementioned institutional data. These rights may be claimed against the Chancellor of the University of Pavia, the person responsible for the treatment of personal data. For any information not specifically provided in the present document, readers are referred to current legislation. The person responsible for the administrative procedures, pursuant to art. 4 of Law n. 241, 7 August 1990, as amended by Law 15/2005, is Dr. Matteo Bonabello.

**The applicant takes responsibility for viewing and reading this Notice and fully complying with its provisions. No derogations or exceptions arising from erroneous interpretations of this Notice are allowed.**

For more information please contact [admission@unipv.it](mailto:admission@unipv.it)

Pavia, protocol date

**THE CHANCELLOR**

Francesco Svelto

*Document digitally signed*