

**ACADEMIC CALENDAR
FOR TEACHING ACTIVITIES
A.Y. 2022/2023**

A) Calendar of teaching activities

1° SEMESTER	
LECTURES	From 19/09/2022 to 27/01/2023
EXAMS	From 05/12/2022 to 03/03/2023
2° SEMESTER	
LECTURES	From 01/02/2023 to 30/06/2023
EXAMS	From 22/05/2023 to 31/07/2023 from 28/08/2023 to 29/09/2023
RETAKE SESSION	Set freely by each department

Departments will choose the start and end dates for lectures and exam sessions respecting the proposed calendar, taking care that the semesters will not overlap with the set exam sessions.

The Master Degree course in Civil engineering for Mitigation of Risk from Natural Hazards has a cyclic teaching structure, thus it will follow the calendar set by the course regulations.

B) Calendar of administrative tasks

n. 1	<ul style="list-style-type: none"> - Enrollment requests for all restricted-access degree courses at national and local levels - Pre-evaluation requests for the admission tests to access Specialization Schools 	Deadline set by the dedicated calls
n. 2	Enrollment requests for free-access bachelor degrees or single-cycle master's degrees, including incoming transfers to 1 st year and second degrees	16 May– 3 October 2022 4 October – 16 December 2022 with penalty fee
n. 3	Enrollment requests for free-access master's degrees, including incoming transfers to 1 st year and second degrees	16 May– 3 October 2022 4 October 2022 – 31 March 2023 with penalty fee (World Politics and International Relations e Civil Engineering courses within 14 October)
n.4	Submission of applications for admission in free-access degree courses for applicants having a foreign school or university diploma	15 Nov 2021 – 25 Nov 2021 01 Dec 2021 – 10 Jan 2022 15 Jan 2022 – 25 Feb 2022 01 Mar 2022 – 10 Apr 2022 15 Apr 2022 – 31 May 2022
n. 5	Requests for enrollment in years succeeding the 1 st , also valid for students repeating their final year	27 June – 23 September
n. 6	<p>Time frame to complete study plans online:</p> <ul style="list-style-type: none"> – For the degree course in Civil Engineering for Mitigation of Risk from Natural Hazards – For bachelor degrees/single-cycle master's degrees (excluding Medicine and Surgery Golgi and Harvey) – For master's degree courses and for the degree course in Medicine and Surgery Golgi (1st window) – For the bachelor degree courses and master's degree courses in health professions and single-cycle master's degree courses in Medicine and Surgery in English and Italian (2nd window) 	<p>3 October – 17 October</p> <p>3 October – 28 October</p> <p>2 November - 30 November</p> <p>1 December - 16 December</p>

n. 7	<p>Requests for changing the degree course</p> <ul style="list-style-type: none"> – Requests for changing degree course (for free-access courses) – Requests for changing degree course (for restricted access courses) 	<p>16 May– 3 October 2022 4 October – 16 December 2022 with penalty fee</p> <p>Deadline set by the call</p>
n. 8	Transfer requests to other universities	1 July – 16 December
n. 9	Pre-evaluation requests in case of transfer from other universities, second degree, re-evaluation of previous career, shortening of the study programme for study periods abroad, etc.	
	– For restricted access courses (if set by the call)	Deadline set by the call
	<ul style="list-style-type: none"> – For free-access bachelor degree courses – For free-access master’s degree courses 	<p>1 June – 31 October</p> <p>16 May 2022– 10 February 2023</p>
n. 10	Decisions regarding students’ careers	Within 45 days of submission of the request complete with all required documents
n. 11	Enrollment in single courses	<p>I semester courses: within October 3, after this date enrollment with a penalty fee and with authorization from the professors</p> <p>II semester courses: within March 1, 2023, after this date with a penalty fee and with authorization from the professors</p> <p>The penalty fee is not set if the enrollment is decided by the Commission for admission in master’s degrees</p>
n. 12	Deadline to solve any educational obligations	Within 30 September or any other date set by the relevant office

n. 13	Achievement of bachelor's degree for lifting the condition on enrollment in master's degree	Within 31 March 2023 (except in case of different date set by the call for restricted access courses)
n. 14	Submission of enrollment documents for students having a diploma not obtained in Italy	
	To avoid the block on exam registrations	1 June 2023
	To avoid enrollment in first-year as repeating student	30 September 2023
	To avoid academic career termination for administrative irregularity	31 December 2023
n. 15	Submission of post-lauream traineeship enrollment to access the State Exam for working as psychologist as set by D.M. 239/92	Within 31 March for traineeship starting on 15 April; within 30 September for traineeship starting on 15 October
n. 16	Authorization to get ISEE from INPS website	From 1 June to and within 25 October
n. 17	– Payment I instalment of tuition fees	Upon enrollment or within 23 September for enrollment in post-first years
	– Payment II instalment of tuition fees	15 December 2022
	– Payment III instalment of tuition fees	10 February 2023
	– Payment IV instalment of tuition fees	14 April 2023
n. 18	Transfer requests to other universities from students enrolled <u>in specialization schools of ex D.Lgs. 368/1999</u>	Within 45 days prior to the expiry of one's specialist training contract
n. 19	Transfer requests from other universities on behalf of <u>students enrolled in specialization schools ex D.Lgs. 368/1999 (deadline to submit the documents)</u>	Transfers are accepted (anyway linked to the prior issue of the nulla-osta form) within 45 days prior to the expiry of the one's specialist training contract